

From

The Secretary,  
Haryana State Board of Technical Education,  
Government Polytechnic Campus, Sector-26  
Panchkula (Haryana)

To

The Principal (s)  
All Govt./Govt. Aided/Self Financing Institutes offering Diploma Courses

**Memo No. 1165 / Exam/HSBTE**

**Dated: 09.11.2022**


**Subject: Instructions regarding Conduct of Examination and Evaluation under the Revised Curriculum of Diploma Courses (excluding Pharmacy) w.e.f. Academic Session 2022-23**

Kindly refer to the subject cited above, In this regard, it is intimated that I have been directed to convey that:

The Competency-based Revised Curriculum has been implemented under semester mode for the Diploma programs (excluding Pharmacy) being run under the aegis of Haryana State Board of Technical Education w.e.f. academic session 2022-23. The Instructions regarding Examination and Evaluation under the Revised Curriculum of Diploma Courses are as under:

**1. Assessment under the revised Curriculum / Evaluation Pattern of Diploma Courses w.e.f. academic session 2022-23 (excluding Pharmacy):**

- a) The evaluation under the revised curriculum has been made uniform with 100 marks each for the theory as well as practical subjects and internal and external assessment ratio has been kept as 40:60.
- b) External Assessment (Theory & Practical) will be conducted from the complete 100% syllabus and three Internal Assessment / Sessional Tests (Theory) will be conducted as per syllabus prescribed by the Board.

  
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c) **Passing Criteria** shall be as per the table given below:

	<b>Internal Assessment</b>	<b>External Assessment</b>	<b>Overall</b>	<b>Pass Criteria</b> (Each subject)
<b>Theory</b>	40 marks	60 marks	100 marks	40 % out of Overall 100 marks subject to the condition that candidate obtains minimum 20 Marks out of 60 marks of External Exam by HSBTE
<b>Practical</b>	40 marks	60 marks	100 marks	40 % out of Overall 100 marks and 20 Marks out of 60 marks of External Exam

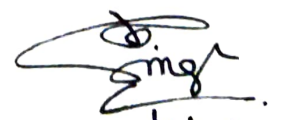
d) In case, a student fails in External Theory / External Practical of any subject as per above criteria, the marks obtained in Internal Theory / Internal Practical Assessment shall remain fixed for subsequent reappear exam(s) for that particular subject and he / she shall have to re-appear in only the External Theory / External Practical Exams. If any Grace Marks is to be awarded as per rule at the end of Diploma, it shall be considered against the Maximum Marks obtained in various attempts of that subject.

## 2. **Sessional Test / Internal Assessment:**

- Students of 2022-batch and onwards have to appear in all the three Sessional Tests of each subject.
- Candidate has to secure at-least 40% marks (theory and practical marks taken together) in the internal assessment / sessional of each subject.
- A candidate who has failed in Internal Assessment / Sessional in one or more subjects (maximum three subjects in a semester) shall not be detained and shall be promoted to the succeeding semester / year, if otherwise eligible. However, such candidates shall not be allowed in the external theory examination of the subjects for which he has failed in Internal Assessment / Sessional. Such candidate shall submit fresh term work & Sessional tests with the institution in the related subject in which he has failed to attain eligibility for subsequent external theory examination.

  
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- d) A candidate who has failed in more than three subjects in Internal Assessment / Sessional shall not be allowed to appear in the semester examination by HSBTE and shall be detained and he/she shall be required to repeat that semester / year as regular candidate.
- e) Internal Assessment of theory subjects
- i. At least three sessional tests of 60 Minutes duration shall be conducted during the semester from the syllabus as prescribed by the Board. Answersheets of A4 size and Stamp of Principal shall be provided by the respective Institutes for internal sessional exams. Stamp of Principal of the concerned Institution shall be stamped on each Answersheet during the Sessional Test.
  - ii. The student must write the following on the answersheets of internal sessional exams:
    - Roll No. of the student
    - Subject Name
    - Date & Shift of Exam
    - Branch Name
    - Name of Institute
  - iii. Breakup of **40 marks** of Internal Assessment of theory subject shall be -
    - **30 marks** of Sessional Test: Out of three sessional tests, average of two best sessional marks shall be taken.
    - **5 marks** shall be awarded by the concerned teacher in equal proportion based on (i) Performance in Seminar / Presentations (ii) Quizzes (iii) Case Studies / Group Discussion etc. (iv) Class-tests (v) Assignments
    - **5 marks** shall be awarded by the concerned teacher in equal proportion based on (i) Technical Skills (ii) Communication skills (iii) Attendance in the subject concerned (iv) Discipline in class (v) Attitude of the student

  
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f) Scheme of Question papers for Sessional Test and Final Theory Exam is given below:

Pattern for Sessional Test			Pattern for Final Theory Exam		
Section	No. of Questions	Marks	Section	No. of Questions	Marks
<b>A</b> (MCQ Type Question)	3	3 x 01 = 03	<b>A</b> (MCQ Type Question)	6	6 x 01 = 06
<b>B</b> (Objective Type Question)	3	3 x 01 = 03	<b>B</b> (Objective Type Question)	6	6 x 01 = 06
<b>C</b> (Short Question)	4 (Answer 4 out of 05)	4 x 04 = 16	<b>C</b> (Short Question)	8 (Answer 8 out of 10)	8 x 04 = 32
<b>D</b> (Long Question)	1 (Answer 1 out of 02)	1 x 08 = 08	<b>D</b> (Long Question)	2 (Answer 2 out of 03)	2 x 08 = 16
<b>Total Marks</b>		<b>30</b>	<b>Total Marks</b>		<b>60</b>

g) Internal Assessment in practical subjects

- i. Duration of practical sessional exam shall be 120 minutes and may be conducted in any of the lab class of that particular subjects.
- ii. Breakup of **40 marks** of Internal Assessment of practical subject shall be –
  - Synopsis / Essence / Summary of practical: **5 marks**
  - Performing the Experiment (one or two): **15 marks**
  - Practical record maintenance by student: **10 marks**.
  - Continuous assessment: **10 Marks**; The concerned Teacher will assign marks in practical note book of student as well as the teacher's Diary during practical classes for each experiment based on viva voce and student's performance. Average Marks for experiment performed up to sessional exam shall be calculated and awarded as continuous assessment for practical.

h) Any fractional marks should be rounded off to the next integer.

  
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### 3. Evaluation of Sessional Answersheets:

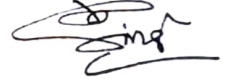
The evaluation of the Answersheets shall immediately start on same day after the sessional test is over. Evaluation of Answersheets shall be done by the concerned

subject expert at the Institute in fair and objective manner under overall supervision of the HoD / Principal.

**4. Maintenance of Internal Assessment / Sessional Record:**

- a) To create transparency, accountability and credibility of the system, the concerned department of each Institute shall maintain sessional record in a Sessional Register (page numbered), duly signed by HOD and counter signed by the Principal. Sessional marks (Theory & Practical) and average of two best sessional tests of each student must be maintained in the register. There shall be one register at least for three academic sessions or more.
- b) To check malpractice of awarding irrational sessional marks to the students, the sessional record may be checked by officers deputed by Board / Department during inspection of the Institute.
- c) Proper maintenance of such records shall help Institutes for NBA Accreditation.

This is for information and strict compliance please. Necessary action for the upcoming 1<sup>st</sup> Semester Examination may please be initiated accordingly.



**Controller of Exam  
HSBTE, Panchkula**

**Endst. No: 1166-1170 /Exam/HSBTE**

**Dated: 09.11.2022**

A copy of the above is forwarded to the following for information and necessary action.

1. PA to Secretary HSBTE for kind information of W/Secretary, HSBTE please.
2. PA to the DGTE for kind information of W/ DGTE please.
3. COAF, HSBTE for information and necessary action.
4. DS (Academics), HSBTE.
5. DS (Certification), HSBTE.

**Controller of Exam  
HSBTE, Panchkula**

**OFFICE OF PRINCIPAL, GOVT. POLYTECHNIC, SIRSA**

**Endst. No. GPS/2022/7152**

**Date: 10.11.2022**

A copy of above is forwarded to the following for information and necessary action:

1. TPO
2. HOD (App Sci / Agri / Civil/ Comp/ Elect / Elex / Mech Engg)
3. W/S Supdt
4. O/I (Exam / Website)



**Principal**